

Program Action Plan Template

Program: <u>CTL</u>		Date: <u>01-25-2024</u>	Submitted By: <u>Edi Warden</u>
Action Item 1			
Proposed Action	Transparency in Communication to gain instructor by-in of proposed processes and best practices for course design		
Responsible Party	Create communication plans for faculty to reduce confusion with CTL processes		
Success Criteria	The Center for Teaching and Learning Advisory Committee		
Resources	95% of faculty who have an increased understanding of the CTL processes		
Timeline	The Center for Teaching and Learning Team		
Complete initial communication plans by Fall 2024			
Action Item 2			
Proposed Action	Increase support for Online Learners		
Responsible Party	Redesign the Intro to Canvas course to include mobile Canvas tools and digital literacy		
Success Criteria	The Center for Teaching Team		
Resources	Increase engagement in the Intro to Canvas course		
Timeline	Canvas Learning Management System, Articulate 360 to create engaging content, Badging program		
Complete course and measure success by Winter 2024			
Action Item 3			
Proposed Action	Professional Development for new instructional designer		
Responsible Party	Provide opportunities to the two new instructional designers to gain knowledge in best practices in course design		
Success Criteria	The Center for Teaching and Learning Director		
Resources	Certificates of completion from professional development attendance		
Timeline	Quality Matters courses, conferences on instructional design, technology, and best practices		
Ongoing			

Program Action Plan Template

Signatures:

Edis Worden

1/24/2024

Department or Program Lead

Date

N/A

Dean (when applicable)

Date

Vice President or President

Date

01-25-2024

After this document has been signed, please return to the Vice President of Academic Affairs.